

# **SUPERVISING COOK I (CORRECTIONAL FACILITY)**

## **JOB ANALYSIS BACKGROUND INFORMATION**

**Date of Study:** April 22, 2002

**Collective Bargaining Identification:** U15  
Unassigned classes, which have a split responsibility of rank and file or supervisory.

**Job Analysis Conducted By:** Joy Brown  
Associate Personnel Analyst  
Personnel Examining

**Number of Incumbents:** There are 771 incumbents in this classification per Department of Corrections Filled/Vacant Position Report dated February 28, 2002.

### **Names of the Subject Matter Expert(s) and their background:**

#### **Socorro A. Ceballos, Correctional Food Manager I (CF) Ironwood State Prison**

Socorro currently works as a Assistant Food Manager I with CDC Ironwood State Prison and has worked in this position for 1 year. Socorro has also worked for CDC for 15 years as a Supervising Cook II and a Supervising Cook I.

#### **Mary Chavez, Assistant Food Manager I (CF) Sierra Conservation Center**

Mary currently works as a Assistant Food Manager I with CDC Sierra Conservation Center and has worked in this position for 7 months. Mary has been with CDC for a total of 5 years working as a Supervising Cook I and Supervising Correctional Cook.

#### **John Mitchell, Correctional Food Manager I (CF) Calipatria State Prison**

John currently works as a Correctional Food Manager I with CDC Calipatria State Prison and has worked in this position for 6 years. John has been with CDC for a total of 14 years working as a Supervising Cook I, Supervising Cook II.

#### **Royce Nickerson, Assistant Correctional Food Manager (CF) Correctional Training Facility, Soledad**

Royce currently works as a Assistant Correctional Food Manager I with CDC Correctional Training Facility and has worked in this position for 2 years. Royce has been with CDC for a total of 14 years working as a Supervising Cook I and Supervising Correctional Cook.

**William Bolden, Correctional Food Manager I (CF) Salinas Valley State Prison**

William currently works as a Correctional Food Manager I with CDC Salinas Valley State Prison and has worked in this position for 2 years. William has been with CDC for a total of 9 years working as a Supervising Cook I, Supervising Cook II and Assistant Food Manager.

(BACKGROUND INFORMATION OBTAINED FROM THE SUBJECT MATTER EXPERT  
BACKGROUND FORM)

## **SUPERVISING COOK I (CORRECTIONAL FACILITY) INFORMATION GATHERING**

The initial list of task and knowledge, skills and abilities statements were identified after conducting a literature review which consisted of:

- Job specification
- Examination bulletin
- 3 Duty statements
- Food Service Department Post Order
- Examination history folders.
- Class specifications from State of Iowa and State of Louisiana
- Conferring with Subject Matter Experts
- Task listing from Subject Matter Experts.